



Your Registry Wedding

WEDDING PLANNER

Names

Date

Day

Time to arrive

Time of ceremony.....

Service Request No

Place Registry of Births, Deaths & Marriages
 Level 10, Westralia Square
 141 St Georges Terrace
 PERTH WA 6000

Other details.....

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CONTACT

Registry of Births, Deaths and Marriages

Department of Justice
 Level 10, Westralia Square
 141 St Georges Terrace
 PERTH WA 6000

Postal address PO Box 7720
 Cloisters Square
 PERTH WA 6850

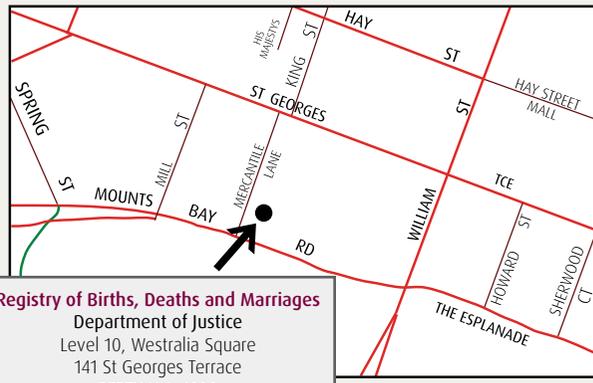
Office hours 8.30 am - 4.30 pm Monday to Friday

Phone 1300 305 021

Fax (08) 9264 1570

Email bdm@justice.wa.gov.au

Website www.bdm.justice.wa.gov.au



Registry of Births, Deaths and Marriages
 Department of Justice
 Level 10, Westralia Square
 141 St Georges Terrace
 PERTH WA 6000



Registry of Births, Deaths & Marriages

BDM310 | OCT 14 | FEB 19 | 3000

Thank you for booking your wedding at the Perth Registry.

Friendly civil ceremonies are conducted each half hour commencing 9.00 am and concluding at 4.00 pm, Monday to Friday.

Lodgement of notice to marry

You have now booked your wedding ceremony. If you decide to change the current arrangements please contact the Registry immediately.

The documents marked below must be provided one week before your marriage can take place.

	Party 1	Party 2
Birth Certificate	<input type="checkbox"/>	<input type="checkbox"/>
Passport	<input type="checkbox"/>	<input type="checkbox"/>
Divorce document	<input type="checkbox"/>	<input type="checkbox"/>
Death certificate	<input type="checkbox"/>	<input type="checkbox"/>
Change of name	<input type="checkbox"/>	<input type="checkbox"/>
Translated document	<input type="checkbox"/>	<input type="checkbox"/>
Other		
.....		
Payment balance	\$	_____

Vows

A choice of vows has been provided to exchange at your ceremony.

If you wish to add personalised vows please provide a typed copy to our Marriage Officer before your wedding day.

We will assess the content and advise if they can be accommodated.

Please note Registry marriages do not extend to various rituals (eg sand, hand fasting, candle or similar).

The day of the ceremony

Witnesses

The couple need to arrange for two people at least 18 years of age to witness their marriage.

Other friends and family are welcome. Our wedding rooms can accommodate between 20 to 35 guests.

Punctuality

It is essential that the wedding party and guests arrive **15 minutes** before the appointed time of the ceremony (see *Wedding Planner overleaf for your booking details*).

This will give you plenty of time for last minute arrangements and photos.

Note: *Wedding parties that arrive more than 15 minutes after their scheduled start time will forego their allotted time so as not to impact on other couples. In these cases the ceremony will be allocated to a different time slot or venue within the Registry dependent on availability.*

Photographs

Photography and filming may take place at any stage during the ceremony.

Dress

Your wedding day is a special occasion and it is suggested that all people attending the ceremony dress accordingly.

Flowers

You are able to provide your own bouquets or low table arrangements. However please ensure they do not contain unsealed water.

Music

Soft music is played during the ceremony and you are welcome to bring your own CD, iPod or USB.



Alcohol, confetti and rice

The consumption of alcohol is strictly prohibited in Government buildings.

Please advise your guests that throwing confetti or rice is **NOT** permitted in the building or the surrounding complex.

Wedding parties that follow will appreciate finding the room neat and tidy.

Parking

You may wish to use the public car park located under the Westralia Square building, which can be accessed from 38 Mounts Bay Road, opposite the Perth Busport (fees apply).

Public transport

The Esplanade Railway Station is conveniently located on Mounts Bay Road, just a short walk to the Perth Registry.

Accessibility

Lift and wheelchair access and toilet facilities are available within Westralia Square.

Questions?

If you have any questions prior to your wedding, please phone our Marriage Officers on 1300 305 021, Monday to Friday between 8.30 am and 4.30 pm.

We look forward to making your wedding ceremony a happy and memorable occasion.

